

What to Bring to an Examination

For examination sessions held during 2004, you need to bring

1. One photo ID, or two non-photo ID's. A driver's license is the most common form of ID used. If two non-photo ID's are used, insure that one has your current address.
2. **Your Social Security number or FCC Registration Number.** Failure to provide a SSN or FRN number will delay or prevent your application from being processed. To obtain an FRN via the CORES system, visit www.fcc.gov and select "Commission Registration System" item from the bar on the left side of the page.
3. If you currently have an amateur license, bring your **Original** FCC-issued license, **and a photocopy. The photocopy is kept by the examination team.** The original will be examined and promptly returned to you. If you do not bring your original license it can delay any upgrade you might earn.
4. If you have any "Certificates of Successful Completion of Examination", or CSCE's, you need to bring the **Original plus photocopies** of them as well.
5. **The 2004 test session fee is \$12.00.** This applies even if you are upgrading without taking a test. If you retake a failed exam element you will be required to pay another fee.

Other things to keep in mind:

- a. Bring a calculator. If you bring one, make sure it's not a programmable calculator, or be prepared to remove the batteries to prove the memories are erased.
- b. Only NCVEC form 605's can be used at examination sessions. The VE team will have NCVEC form 605's on hand.
- a. Renewals and changes filed with the ARRL/VEC are done using NCVEC 605's. Filing with the ARRL/VEC is free to ARRL members, non-members must pay a \$12.00 fee. Vanity callsign applications cannot be filed with the ARRL/VEC. Renewals and changes can be filed directly with the ARRL/VEC should be sent to ARRL/VEC, 225 Main St, Newington CT 06111
- b. Other sources/VECs, including the W5YI Group, will provide FCC license services for a fee as well. Contact these groups individually for details.
- c. It's always a good idea to check with the VE team if you have any questions or special requirements.